

School District No. 48 (Sea to Sky)

Minutes of Board Meeting No. 819 held on Wednesday, October 14th 2009 at the School Board Office, Squamish, BC. The meeting commenced at 6:00 pm

Present: Dave Walden, Chairperson
Rick Price, Vice-Chairperson
Rebecca Barley, Trustee
Andrea Beaubien, Trustee
Christine Buttkus, Trustee,
Laura Godfrey, Trustee
Chris Vernon-Jarvis, Trustee
Rick Erickson, Superintendent of Schools
Nancy Edwards, Secretary-Treasurer
Myrna MacRae, Executive Assistant
Beth Miller, President, Sea to Sky Teachers' Association
Terrill Patterson, Member of the Public
Peter Lewis, CUPE Local 779 Representative
Marilyn Caldwell, District Principal, Student Support Services
Juanita Coltman, District Administrator, Aboriginal Education

1. **AGENDA**
MOVED/SECONDED **"THAT the agenda of this meeting be approved."**
CARRIED

2. **MINUTES**
MOVED/SECONDED **"THAT the minutes of Board Meeting No. 817 held September 16th 2009, be adopted."**
CARRIED

MOVED/SECONDED **"THAT the minutes of Board Meeting No. 818 held September 30th 2009, be adopted."**
CARRIED

3. **ANNOUNCEMENTS**
A. **CHAIRPERSON'S REMARKS**

B. **SUPERINTENDENT'S REMARKS**

- The H1N1 information package distributed to students in September is available on the School District website along with a link to the Ministry of Health website.
- The Pandemic Policy and Plan will be presented to District Management staff for review this month and will be available for Board approval at the November 4th meeting.

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C. **SECRETARY-TREASURER'S REMARKS**

- 2010 Issues – Rick Hume has scheduled a meeting with VANOC staff to discuss transportation and parking issues for the School District during the Olympic period.
- 2009/10 Enrolment Update – Nancy Edwards distributed a copy of the 1701 enrolment data noting that although the enrolment continues to decline, the decreases are smaller each year. There are more Grade 12 students leaving than Kindergarten students enrolling, however with the increase in birth rates that should be changing in the next few years.

4. **RECEIVING DELEGATIONS/PRESENTATIONS**

5. **BUSINESS ARISING**

A. From September 16th Board Meeting

- Promotion of Full Day Kindergarten for Eligible Students
In the past if a Principal thought there might be enough kindergarten students eligible for funded full day kindergarten, the parents would be contacted to encourage full day attendance, however there may have been some students in a different catchment area that were not aware of the program. If full day kindergarten is offered next year all parents should be informed and all eligible students should be offered the opportunity to attend the program, even if it is not at their home school.
- 2008/09 Full Day Kindergarten Pilot Project
There was no formal evaluation of the 2008/09 Full Day Kindergarten Pilot project, however discussion with the teachers indicated that it was very successful – providing a greater opportunity to work with the breadth of the curriculum for all students and better preparing students for grade 1.
- 2010-2011 Full Day Kindergarten
The Ministry of Education is phasing in full day kindergarten over the next 2 years. School District 48 is applying for full day kindergarten at each of the elementary schools in the District for next year.
- Catering Costs – Nancy Edwards advised that the Principal of Howe Sound Secondary has spoke with the Chef at the school and the Chef felt that it would not be practical for the students to provide catering for Board meetings at this time.

Planning
2010/11

6. **ACTION/DISCUSSION ITEMS**

- A. Request to approve OSEF France-Canada Exchange Program (Policy 501.9 Exchange Students)

MOVED/SECONDED

“THAT the Board approve the addition of OSEF France-Canada Exchange Program as an approved student exchange program in Policy 501.9, subject to staff confirming the program meets the school district’s requirements.”

Invest-
gate &
approve

CARRIED

- B. Agreement for Use of SMARTTool and Related Services

Nancy Edwards reported that the Ministry of Education has provided access to software to measure and track greenhouse gas emissions as part of the carbon neutral program. The cost of \$0.85 per student has not been budgeted for. While it is going to be an optional program, it will likely evolve into a requirement in order to meet the requirements of the carbon neutral program. The Secretary-Treasurer’s Association is meeting with Ministry officials to discuss some concerns. Ms. Edwards will provide an update at the November Board meeting.

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- C. Organization of Classes Report – September 23, 2009

MOVED/SECONDED

“THAT the Board approve the September 23, 2009 Organization of Classes Report for 2009/10 as recommended by the Superintendent.”

CARRIED

- D. Strategic Plan for Early Learning

MOVED/SECONDED

“THAT the Board approve the Strategic Plan for Early Learning as presented.”

CARRIED

- E. Request to approve SEVEC Youth Exchange Canada Program (Policy 501.9 Exchange Students)

Juanita Coltman provided information on her request to add SEVEC Youth Exchange Canada Program as an approved exchange program under Policy 501.9.

MOVED/SECONDED

“THAT the Board approve the addition of SEVEC Youth Exchange Canada Program as an approved student exchange program in Policy 501.9, subject to staff confirming the program meets the school district’s requirements.”

Invest-
gate &
approve

CARRIED

7. **INFORMATION ITEMS**

8. **TRUSTEE ITEMS**

A. South Coast Branch Meeting – November 6/7

Chairperson Walden reported on the arrangements for the upcoming South Coast Branch of the BCSTA (SD46, 47, & 48) meeting that will be hosted here in Squamish on November 6 & 7th. In addition to the branch meeting, staff will provide sessions on the International Education Program, the Aboriginal Education Program and the new Education Plan.

Arrange
Venue &
program

B. BCSTA Provincial Council Meeting

Dave Walden reported that at the upcoming BCSTA Provincial Council Meeting delegates will be voting on motions relating to issues with the funding provided by the Ministry of Education as well as the proposed full day kindergarten for next year.

C. Village of Pemberton Flood Protection Correspondence

MOVED/SECONDED **“THAT staff write a letter to the Village of Pemberton advising that School District No. 48 will not be contributing funds to support the review of the flood protection levels in Pemberton.”**

Letter

CARRIED

9. **COMMITTEES**

A. September 14th 2009 Finance Committee Minutes

MOVED/SECONDED **“THAT the notes of the Finance Committee meeting held on September 14th 2009 be received.”**

CARRIED

B. October 7th 2009 Finance Committee Minutes

MOVED/SECONDED **“THAT the notes of the Finance Committee meeting held on October 7th 2009 be received.”**

CARRIED

C. Recommendations from the October 7th Finance Committee

i) MOVED/SECONDED **“THAT the Board approve the re-allocation of previously reserved AFG funds in order to cover AFG projects committed in the period April 1, 2009 to August 27, 2009 and further that staff look for other sources of possible revenue to fund a new bus garage/maintenance facility in Pemberton.”**

Review
Funding

CARRIED

ii) MOVED/SECONDED **“THAT all District budget authorities review their monthly financial report by the 20th of the following month and that any concerns be brought to the next District Management Committee meeting, with suggested solutions and further that spending concerns not resolved at the District Management level be referred to the Finance Committee for discussion.”**
CARRIED
Advise & Monitor

iii) MOVED/SECONDED **“THAT the Board Chairperson review the monthly budget report of Governance on a monthly basis and provide a summary to the Board and spending revision plan recommendations, if necessary and remind Trustees to submit their expense claims in a timely manner.”**
CARRIED
Provide Reports

iv) MOVED/SECONDED **“THAT any major service changes in the District be discussed prior to March 15, 2010 in order to allow time for planning and implementation.”**

v) MOVED/SECONDED **“THAT the motion be amended by deleting 2010 and adding “for the following budget year” after the word “District”.**
MOTION DEFEATED

VOTING ON ORIGINAL MOTION:

“THAT any major service changes in the District be discussed prior to March 15, 2010 in order to allow time for planning and implementation.”

MOTION DEFEATED

MOVED/SECONDED **“THAT the motion be referred back to the Finance Committee for revised wording”.**
CARRIED
Finance Com
Agenda

vi) MOVED/SECONDED **“THAT the budget adjustments for 2009/10 be recommended to the Board for approval.”**
CARRIED

10. **BYLAWS & POLICIES**

11. **ITEMS BROUGHT OUT OF IN CAMERA**

12. **QUESTIONS OF CLARIFICATION FROM THE PUBLIC**

In response to a question from Peter Lewis, Nancy Edwards advised that maintenance operations and busses will be included in the Carbon Neutral Program.

In reply to Beth Miller's question, Rick Erickson stated that the Organization of Classes report did not need to be approved by the Board by October 15th.

13. **ADJOURNMENT**

MOVED/SECONDED **"THAT the meeting be adjourned."**

CARRIED

The meeting adjourned at 7: 05 pm

Chairperson

Secretary-Treasurer