

**School District No. 48 (Sea to Sky)**

**Board Meeting No. 852**  
**Wednesday, December 7<sup>th</sup>, 2011**  
**School Board Office**  
**Squamish, BC**

**MINUTES**  
**11-12-07 BM-O**

6:00 pm

Present: Rick Price, Chairperson  
Andrea Beaubien Vice Chairperson  
Rebecca Barley, Trustee  
Laura Godfrey, Trustee  
Rachael Lythe, Trustee  
Pat MacKenzie, Trustee  
Chris Vernon-Jarvis, Trustee  
Lisa McCullough, Superintendent of Schools  
Ian Kent, Assistant Superintendent of Schools  
Nancy K. Edwards, Acting Secretary-Treasurer  
Ralph Hughes, Assistant Secretary-Treasurer  
Linda Arnold, Executive Assistant  
Paul Lorette, Principal, Brackendale Elementary  
David Burke, Editor, Squamish Chief  
Beth Miller, President, Sea to Sky Teachers' Association  
Brian Hughes  
Anne Bracey  
Ted Craddock  
Terrill Patterson

**1. OATH OF OFFICE FOR TRUSTEES**

Acting Secretary-Treasurer Nancy Edwards welcomed all the new and returning trustees and they completed the swearing-in process.

Nancy assumed the Chair and called the inaugural meeting to order at 6:10 pm immediately after the swearing-in of the new trustees. Ms. Edwards explained the procedure for nomination and election of the positions of Chairperson and Vice-Chairperson. She asked Superintendent Lisa McCullough and Linda Arnold to act as election officials.

**2. ELECTION OF CHAIRPERSON**

Nominations for Chairperson were received by ballot. Rick Price and Laura Godfrey were both nominated but Ms. Godfrey declined. Rick Price was declared elected by acclamation and accepted the position.

Trustee Rick Price assumed the position of Chairperson and welcomed the previous and new trustees. Chair Price then conducted the nomination and election of the Vice-Chairperson position.

**3. ELECTION OF VICE-CHAIRPERSON**

Nomination ballots for the Vice-Chairperson position were received and Andrea Beaubien, Laura Godfrey and Chris Vernon-Jarvis were nominated. Laura Godfrey declined the nomination. A vote was held and Andrea Beaubien was elected to the position of Vice-Chairperson.

MOVED/SECONDED

**“THAT the ballots be destroyed.”**

CARRIED

4. **AGENDA**  
MOVED/SECONDED **“THAT the amended agenda of this meeting be adopted.”** CARRIED

Amended with the addition of a trustee item by Trustee Vernon-Jarvis.

5. **MINUTES**  
MOVED/SECONDED **“THAT the minutes of Board Meeting No. 851 held November 9<sup>th</sup> 2011 be adopted.”** CARRIED

6. **ANNOUNCEMENTS**

A. **Chairperson’s Remarks**

Chair Rick Price advised the meeting participants that a cake would be shared after the meeting to celebrate the inaugural meeting of the new Board of Education.

B. **Superintendent’s Remarks**

- Superintendent McCullough discussed the teacher rally on Nov.29<sup>th</sup>, attended before or after school, which mainly involved sharing leaflets and information.
- She noted that teachers will complete Grade 12 marks.
- Teacher Sandra Epplett has been honoured with a prestigious award from the Heritage Canada Education fund. She was nominated by a parent and was one of four winners in Canada.
- The RCMP Walk Safe program will be started in our school in the beginning of January.
- The PVPA president will be visiting on Monday for a dinner with staff.
- BCPSEA update is that the Labour Relations Board declined to find in favour of the employer with respect to report cards as essential service and repayment of 15% from BCTF.
- Margaret Paxton and Ji Ai Cho are now published academics in *Pedagogy in a New Tonicity: Teacher Inquiries on Creative Tactics, Strategies, Graphic Organizers and Visual Journals in the K-12 Classroom*.
- Progress has been made with the Protocol Agreement. Lisa noted the excellent work done by Juanita Coltman and Paul Wick. Also attending the meeting was Laura Godfrey and Rick Price.
- Also recognized was Angela Stott for receiving her Masters from the University of Victoria.
- The Superintendent thanked Christine Perkins, Paul Lorette and Ryan Massey for their work on the Education Leadership team.
- Lisa detailed the School Planning Council process for the new trustees. She explained that this year will be a pilot study, staff and trustees will visit in the schools for a 90 minute mini session Lisa noted that school feedback has been that schools may desire a half day for their meeting rather than only 90 minutes.
- In response to a trustee inquiry, it was stated that these visits will start in January, three 90 minute visits on the last Wednesday of each month.
- The Superintendent will be away next week in Kelowna completing commitments with her previous employer.

C. **Secretary – Treasurer’s Remarks**

- Nancy Edwards noted that the School Board office will be open over the Christmas holiday break.
- She also added a reminder to trustees to update their trustee email group list.

7. **RECEIVING DELEGATIONS/PRESENTATIONS**

None.

8. **ACTION/DISCUSSION ITEMS**

A. Superintendent’s Report on Student Achievement for 2010/2011  
MOVED/SECONDED **“THAT the Superintendent’s Report on Student Achievement be approved as presented.”** CARRIED Submit To MOE

- Superintendent McCullough delivered a PowerPoint presentation on the District Student Achievement Contract completed in July each year which details the district’s standards for student performance and plans for improvement.
- Ms. McCullough discussed improvements in the six year completion rates for SD48 boys and detailed literacy, numeracy and aboriginal six year completion rates improvement and noted areas for improvement.
- Lisa McCullough described the Early Development Index results being used in Kindergarten and satisfaction survey results.
- Ms. McCullough presented the Board with a powerful YouTube video made by Paul Lorette, showing students giving advice to School District No.48 as to how education can be improved for them.

B. Community Recreation Program Grant – Sports Field Complex  
MOVED/SECONDED **“THAT the Board of Education formally support the Sports Field Complex application by providing the District of Squamish a letter of support.”** CARRIED Letter

- Nancy Edwards explained the background related to this project. She noted that the District of Squamish desires an endorsement by the School District for the provincial Community Recreation Program grant opportunity. No financial assistance is requested. The project would include two artificial turf fields at Brennan Park, one for a high school football field and one for track and field events.

C. Appointment of Auditor  
MOVED/SECONDED **“THAT the firm of BDO Dunwoody LLP, Chartered Accountants be appointed Auditors for the 2011/2012 fiscal year.”** CARRIED Letter

D. Appointment of Signing Authorities  
MOVED/SECONDED **“THAT effective with the adoption of this motion, the Signing Authorities for the Board will be either one of John Hetherington, Secretary-Treasurer, Acting Secretary-Treasurer Nancy Edwards or Ralph Hughes, Assistant Secretary-Treasurer, together with any one of the following trustees: Rick Price, Andrea Beaubien, Laura Godfrey”.** CARRIED Bank Forms

E. Aboriginal Education Targeted Funding Proposals  
MOVED/SECONDED **“THAT the revised Aboriginal Education Targeted Funding Proposals for 2011-2012 will be approved as presented.”** CARRIED Revise Contracts

Nancy Edwards provided background information on the changes in the Aboriginal Education program budgets, noting the comments on the right hand column of the budget sheet included in the agenda.

9. **TRUSTEE ITEMS**

A. Committee and Representative Appointments

- Chair Price reviewed the Committee appointment sheet attached to the agenda and asked trustees to send the Chair an email next week, informing him which committee appointments may be of interest to them for the next year.

Comm-  
ittee  
Appts.

B. Proposed Meeting Schedule Jan.-June 2012

- Acting Secretary-Treasurer Nancy Edwards drew the Board's attention to the meeting schedule attached to the agenda detailing the upcoming meetings.

10. **COMMITTEES**

A. Finance Committee:

(1) Annual Report: Finance Committee

MOVED/SECONDED **"THAT the Board receive the annual Finance Committee report."** CARRIED

B. Policy Committee:

(1) Annual Report: Policy Committee

MOVED/SECONDED **"THAT the Board receive the annual Policy Committee report."** CARRIED

C. Item by Chris Vernon-Jarvis:

- Trustee Vernon-Jarvis commented that he had been at the presentation where Sandra Epplett had been honoured by a Heritage Canada award and noted that one of his children had been very positively influenced by this teacher.
- He stated that an excellent way to enhance teachers' morale would be to have students in later grades revisit teachers who have had a great influence on them and let them know what and how they are doing now. Trustee Vernon-Jarvis suggested an email to a teacher who has influenced a student would be very motivational.
- Trustee Barley noted that the Steering Committee had been left off the committee appointment list. The Superintendent commented that the structure of this committee may be changing.
- Trustee Barley also asked about Dave Walden's role on the Recreation Commission in Pemberton and Nancy Edwards will look into this.
- Trustee Beaubien commented on her visits to Mamquam Elementary for Writing Day and the Reconnect Alternate Program school.

Contact  
Rec.  
Comm.

11. **QUESTIONS OF CLARIFICATION FROM THE PUBLIC**

- David Burke of the Squamish Chief queried provincial average stats and the Superintendent stated she would provide them to him after the meeting.
- Beth Miller of the SSTA welcomed the new trustees and introduced herself. She asked if trustees were attending the BCSTA Trustee Academy Dec.8-10, and invited them to join the BCTF reception at the Hyatt tomorrow night. Rick Price noted that all trustees were going to the Academy and that this first trustee academy is centered on the smooth and efficient operation of a Board.
- Ms. Miller commented that some Boards have voted to allow five extra holiday days to exempt staff who having been doing extra work and supervision and asked the Board if they had done this. Chairperson Price advised that the Board had not passed such a motion.

- Ian Kent, Assistant Superintendent, advised the Board that a list of Christmas concerts and school events has been compiled, which will be posted on the First Class site for the trustees and senior staff.

12. **ADJOURNMENT**  
MOVED/SECONDED                    **“THAT the meeting be adjourned.”**                    CARRIED

The meeting was adjourned at 7:10 pm.

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Chairperson

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Acting Secretary-Treasurer