

## School District No. 48 (Sea to Sky)

**Board Meeting No. 853**  
**Wednesday, January 11<sup>th</sup>, 2012**  
**School Board Office**  
**Squamish, BC**

**MINUTES**  
**12-01-11 BM-O**

Present: Rick Price, Chairperson  
Andrea Beaubien, Vice Chairperson  
Rebecca Barley, Trustee  
Laura Godfrey, Trustee  
Rachael Lythe, Trustee  
Pat MacKenzie, Trustee  
Lisa McCullough, Superintendent of Schools  
Ian Kent, Assistant Superintendent of Schools  
Nancy Edwards, Acting Secretary-Treasurer  
Linda Arnold, Executive Assistant  
Shannon Schaefer, President, CUPE Local #779  
Terrill Patterson

The meeting was called to order at 6:00 pm.

1. **AGENDA**  
MOVED/SECONDED      **“THAT the agenda of this meeting be adopted.”**  
CARRIED
2. **MINUTES**  
MOVED/SECONDED      **“THAT the minutes of Board Meeting No. 852 held  
December 7<sup>th</sup> 2011 be adopted.”**  
CARRIED
3. **ANNOUNCEMENTS**
  - A. **Chairperson’s Remarks**
    - Committee Appointments  
Chair Price noted that all Committee representatives have been appointed and reviewed the standing committee appointments.
  - B. **Superintendent’s Remarks**
    - SPC Reporting Out Schedule  
The SPC Process is included with the agenda and details the schedule for schools, along with trustees attending each date. The process begins February 1<sup>st</sup> with Howe Sound, RAP and Squamish Elementary schools.
    - A conference hosted by SFU and BCSSA to discuss the use of educational technology within the new BC Education Plan is being held Feb 9<sup>th</sup>, timed to complement the BCSTA Trustee Orientation Academy. The District is sending two trustees, staff members, and network manager, Jim Mertel to the conference and they will report back to us.
    - Students from Whistler Secondary School are planning a field trip to England and France in March.
    - An update on job action: Report cards are being sent out without teacher progress information. FSA tests will be administered to Grades 4 and 7 by exempt staff. As exempt staff cannot do both supervision and invigilation of provincial exams, the teachers will be deployed for invigilation although provincial exams will be marked by exempt staff. School counselors are providing access to marks for Grade 12 students and will print off transcripts.
    - The McCreary Survey, about youth health in BC, is being revamped for 2013

and they will be visiting our district to gather information.

- The Superintendent's Report on Student Achievement is now posted on the SD48 website.

**C. Secretary – Treasurer's Remarks**

- **Self-Certification of Greenhouse Gas Emissions**  
In 2007 the BC Government passed the Greenhouse Gas Reduction Targets Act. The School District needs to measure and track carbon emissions and come up with a plan to reduce use. Jeff Browne has created a SD48 Greenhouse Gas Measurement & Reporting Procedure to track the amounts of fuel used by the district to meet self-certification requirements by the Climate Action Secretariat. Last year the district bought carbon credits for approximately \$50,000. The information in this report leads to the calculation to determine how many carbon credits we have to purchase.
- **Transportation for Elementary French Immersion**  
Board policy states that parents are responsible for providing transportation for their children to class. They can apply for courtesy ridership if there is room on the bus after the bus lists have been finalized. Principals need to be aware that we may often be able to accommodate students on the bus, but that this is not School District policy.
- **Letter from Auditor General**  
Our School District will be reviewed by the Auditor General in June 2015.
- **Update – Local School Calendar process**  
Brenda Paul, Director of Human Resources is moving forward with the Calendar committee. Representatives from SSTA, CUPE, DPAC, elementary and secondary principals and a secondary student have been appointed. They will have a meeting in the next 3 weeks to set criteria.

4. **RECEIVING DELEGATIONS/PRESENTATIONS** - Nil

5. **BUSINESS ARISING** - Nil

6. **ACTION/DISCUSSION ITEMS**

A. International Education Program Commission

Nancy Edwards reviewed the current commission rate for international agents of our district which is 15% first year, 5% second year and no commission for ensuing years. It is recommended to have 15% for all years.

MOVED/SECONDED **“THAT the Board approve the changes to Regulation 602.10 International Education Appendix 1 pertaining to commission rate as presented.”** CARRIED

B. Out of Province Students Regulation 602.13

Appendix 1 – Out of Province Education Program Fees

MOVED/SECONDED **“THAT the Board approve the change in tuition fees for 2011-2012.”** CARRIED

C. Stawamus Elementary Attendance Catchment Area

MOVED/SECONDED **“THAT the Board approve the change of attendance catchment area for Stawamus reserve to Stawamus Elementary School, effective January 16<sup>th</sup>, 2012.”** CARRIED

D. Request for Fee Waiver from Howe Sound Women's Center

(Theater Fees for Film Screening at Eagle Eye Theatre)

- Chair Price reviewed the request by Howe Sound Women's Center to waive the rental fees for Eagle Eye Theatre for the film event "Miss Representation".
- It was noted that there was no delegation present to answer questions so questions from trustees will be emailed to Nancy Edwards and forwarded to the contact at the Women's Center for clarification.
- This item will be re-examined at the February Board meeting.

E. Howe Sound Dry Grad—Request to Use School Buses

Trustees discussed School Protection Plan advice regarding using School District buses for non-school events.

MOVED/SECONDED

**"That the Board grant the Howe Sound Dry Grad Committee the use of school district buses to transport 2012 Howe Sound Secondary School Dry Grad students between Brennan Park Leisure Centre and the CN Railway Heritage Park on May 26, 2012, with the provision that we have School District No. 48 bus drivers who will volunteer their services, that Howe Sound Dry Grad Committee provides insurance to the extent stated by the School Protection Plan and that notice is given in writing to parents that this is not a school or school sponsored event."**

CARRIED

7. **INFORMATION ITEMS**

Nil.

8. **TRUSTEE ITEMS**

- Trustee Godfrey reported on her attendance at 2 PAC meetings. At Garibaldi Highlands School, the PAC noted that they would like to write a letter to ask for a speedy resolution to the current job action. They will survey other PACS to see if they want to work towards this together.
- Trustee MacKenzie represented the Board on December 26<sup>th</sup> in the signing of the Positive Action protocol and stated the program will have a positive effect on the community. She also attended 2 Christmas concerts in Pemberton.
- Trustee Barley also attended Christmas concerts at Blackwater Creek Elementary and Signal Hill.
- Trustee Lythe played the piano for the Myrtle Philip Christmas concerts and noted that they were very well attended.

9. **COMMITTEES**

Nil.

10. **BYLAWS & POLICIES**

A. Policy and Regulation 501.7 Students over School Age

MOVED/SECONDED

**"THAT revised Policy and Regulation 501.7 Students over School Age be approved for 1<sup>st</sup> and 2<sup>nd</sup> reading and to proceed through the Policy Impact process."**

CARRIED

11. **ITEMS BROUGHT OUT OF IN CAMERA**  
Nil.

12. **QUESTIONS OF CLARIFICATION FROM THE PUBLIC**  
Nil.

13. **ADJOURNMENT**  
MOVED/SECONDED                    **“THAT the meeting be adjourned.”**                    CARRIED

The meeting was adjourned at 6:32 pm.

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Chairperson

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Acting Secretary-Treasurer