

SCHOOL DISTRICT NO. 48 (SEA TO SKY)

POLICY SERIES 400 - STAFF PERSONNEL

405 **EMPLOYMENT CONDITIONS**
405.1 **District Occupational Health**
 and Safety Committee

The Board of Education and the administrative staff of School District No. 48 (Sea to Sky) are committed to the promotion of safety consciousness within the district. Therefore, the Board has specified the responsibilities and duties of all employees and established committees to support the policy.

1. Responsibilities and Duties

- 1.1 It shall be the responsibility of management to establish and maintain adequate standards of maintenance of facilities and equipment to ensure that physical and health hazards are guarded against or eliminated and to develop work procedures conducive to an accident and disease-free working environment.
- 1.2 It shall be the responsibility of every supervisory employee to ensure that employees whom they supervise are trained in proper workforce procedures to obtain optimal output without accidents and industrial disease and to enforce the observance of proper work methods and all pertinent Workers' Compensation Board regulations.
- 1.3 It is the duty of every employee to follow proper procedures, to observe all regulations pertaining to his/her work and to cooperate in achieving the objective of accident and occupational disease-free production.

2. The District Occupational Health and Safety Committee and Site Safety Committees will be established to focus on the health and well being of employees and, by consequence, the protection of its assets and continued efficient operation. The Committees will:

- 2.1 Promote a health and safety program in compliance with the Workers' Compensation Board of B.C. Occupational Health & Safety Core Requirements.
- 2.2 Through appropriate programs and training, encourage health and safety consciousness among fellow employees as well as those persons in the trust of the Board, the students and other persons who may be on school district premises.

The Regulation accompanying this Policy provides specific direction on the implementation and operation of the District Occupational Health and Safety Program.