

SCHOOL DISTRICT NO. 48 (SEA TO SKY)

POLICY SERIES 500 - EDUCATIONAL PROGRAM

- 505. Student Rights & Privacy
- 505.4 BCeSIS -Use of Provincial Student Information system

The Board of Education, School District 48 (Sea to Sky) recognizes its responsibility to ensure that our schools have access to an efficient student information system. Therefore, the Board has joined the provincial BCeSIS project. BCeSIS (BC electronic Student Information System) is a software application for use in BC schools as a common student information system, providing access to a central student registry and permanent student record. The Board provides support for the implementation of BCeSIS in schools by providing training for all users of the system.

As a public body, the Board is subject to **Freedom of Information and Protection of Privacy Act (“FOIPPA”)** which regulates the collection, use, disclosure and security of personal information in the custody or control of School District 48, including student records. Requests for access to information are governed by the **FOIPPA** and the **School Act**. Both statutes require that the Board protect the privacy of student records by ensuring reasonable security arrangements are in place to prevent unauthorized access. In order to meet this obligation within BCeSIS, appropriate security and restriction of user access are required.

The Regulation and Administrative Procedure accompanying this policy provide specific information and direction on the use of BCeSIS in School District 48.