

**SCHOOL DISTRICT NO. 48 (HOWE SOUND)**

Minutes of Board Meeting No. 746 held Wednesday, May 10, 2006 at Whistler Secondary School.  
The meeting was called to order at 6:04 p.m.

Present            Dave Walden, Chairperson  
                      Rick Price, Vice-Chairperson  
                      Andrea Beaubien, Trustee  
                      Andrée Janyk, Trustee  
                      Lyle Fenton, Trustee  
                      Mike Milner, Trustee  
                      Chris Vernon-Jarvis, Trustee  
                      Rick Erickson, Superintendent of Schools  
                      Nancy Edwards, Secretary-Treasurer  
                      Mandi Norris, Executive Assistant  
                      Nick Pascuzzi, Principal, Squamish Elementary School, Library Task Force  
                      Lawrence Tarasoff, Principal, Pemberton Secondary School, Library Task Force  
                      Marianne Kelly, Teacher/Librarian, Brackendale Elementary, Library Task Force  
                      Colin Chafer, Teacher/Librarian, Howe Sound Secondary, Library Task Force  
                      John Hall, President Elect, HSTA  
                      Shannon Shaefer, CUPE President  
                      Dorothy Gregg, CUPE Vice-President

**1 AGENDA**  
MILNER/FENTON

**“THAT the agenda of this meeting be approved as amended (the Library Task Force be moved to the beginning of Agenda).”**

CARRIED

**2. MINUTES**  
JANYK/MILNER

**"THAT the minutes of Board Meeting No. 745 held Wednesday, April 12, 2006 be adopted."**

CARRIED

**5. B. Library Task Force – Update**

Colin Chafer, Nick Pascuzzi, Marianne Kelly, and Lawrence Tarasoff were attending on behalf of the Library Task Force. Some members of the Library Task Force indicated that they would like to see Library time increased noting that in 2004/05 the District had a 1.0 F.T.E. Teacher Librarian for every 1042 students and the numbers look similar in 2005/06. They feel that we are short 1.72 F.T.E.

Principals and Teacher Librarians have been encouraged to meet in order to support school and district based initiatives. There was a concern that we are not getting enough trained Teacher/Librarians into our district. The Teacher/Librarian group was allotted \$3,000. to assist them with Professional Development and the two Teacher/Librarians present expressed gratitude and indicated that these dollars had been utilized in a very effective manner allowing them to get together and share expertise. They also, however expressed concern that libraries continue to rely too heavily on fund raising. They noted that it is important to create awareness of the different roles of teacher/librarians and library teacher assistants. One of the recommendations of the Library Task Force presented back in 2004 was that the Director of Instruction meet with the Library Task Force at least three times per year. This is something that has not yet occurred and they would like to see this happen. A summary of data collected was also presented for the Board’s information. The Library Task Force is asking that when the district surplus is known, that some funding be allocated to the libraries to ensure that they can replace of old and outdated books. They noted that it is a big motivation for students to read when they have new books. One of the Trustees asked how much collaboration they felt took place between community libraries and school libraries. Colin Chafer, Librarian at Howe Sound Secondary School indicated that all Grade 8 students from Don Ross and Howe Sound visit the public library. There is also a kindergarten reception at the public library and public library staff visit the secondary schools. They are not aware of how many students are utilizing the public library, but they could ask for that information.

Consider Dir.Instruction meeting with Library Task Force

Consider request for funds from surplus

### 3. ANNOUNCEMENTS

#### A CHAIRPERSON'S REMARKS:

- Reminder of Special Board Meeting May 31<sup>st</sup> at 10:00 am at the School Board Office.
- Graduation Ceremony Dates:
  - Howe Sound Secondary School – May 26<sup>th</sup> @ 7:00 pm
  - Whistler Secondary School – June 3 @ 3:30 pm
  - Pemberton Secondary School – June 3 @ 11:00 am

#### B SUPERINTENDENT'S REMARKS

- We now have our new website up and running. We are just going through it and working out the problems.
- The District Pro-D Day on Thursday, April 13 went very well. The workshops were aimed at helping teachers find interesting work plans for students.
- Binders for School Growth Planning are on their way.
- The District Review Team finished their school visits and will present their verbal assessment today.
- The Interactive Innovations Conference is coming up on May 25/26.
- School Calendars are in developmental stage.
- Summer Program – Magy Butterfield is working on a brochure for distribution shortly.
- We met with VCC and BCIT with regard to Trades Training. We are looking at programs for Howe Sound Secondary and Whistler Secondary. By going with VCC for Trades Training, students can earn credits and then go directly into VCC when they graduate high school.
- Trustees were wondering if we could get some feedback from the Principals who have Trades Training programs at their schools, to see how successful these programs have been. Mr. Tarasoff, Principal of Pemberton Secondary, who was present advised that the program has been very successful and one thing that needs to be looked at is the resources needed to run these programs. Mr. Tarasoff also noted that Community Partnership for these types of programs is really key.

#### C SECRETARY-TREASURER'S REMARKS

- Budget 2006/07 – Nancy Edwards indicated the Finance Committee has had several meetings and has been working very hard to ensure that as much funding as possible is dedicated to support direct instructional costs. The Finance Committee was getting very close to having a budget to review with our Education Partners and recommend to the Board, when Bill 33 was introduced near the end of April. Bill 33 provides for primarily two significant issues:
  - 1) Class Size maximums; and
  - 2) A limit on the number of Special Education Students with IEPs in any one class.The first provision is not likely to present any difficulty for our School District as significant resources have been put into enrolling teaching staff for 2006/07. The District, however needs to collect data on special needs students in classes so that we are able to assess whether or not we need to go back and re-visit our proposed 2006//07 budget, specifically around numbers of special education students with IEPs in each class. It may be necessary to revise the current draft of the budget to provide more resources to address the Bill 33 requirements around Special Needs pupils. District staff are currently collecting this data and the next steps will be reviewing the data collected in terms of Bill 33, then providing a draft budget to the Finance Committee, forwarding the draft budget to Principals, reviewing the draft with our Education partners, and finally, providing a recommended budget to the Board with a goal of having this completed at the June 14<sup>th</sup> Regular Board meeting.
- Destination Conservation Celebration - Three schools in the Whistler area have been involved in the Destination Conservation Program. A draft press release was distributed to all Trustees, which outlines the success of the program and the celebration planned for May 15<sup>th</sup>. The program has resulted not only in utility cost savings, but has also had a very important student and teacher element which results in a far greater awareness and education of what energy costs are and how these costs might be reduced. John Hall,

Collect and review data, recommend budget

Teacher, was at the meeting and gave additional information on the "Ice Age Day" which was one of the Destination Conservation programs at Whistler Secondary. The school temperature was turned down and on that particular day there was significant less propane and power utilized. An interesting observation was that as the heating was turned down, the air handling units were turned off as well. The building became much warmer and muggier as a result of the air handling not working. Mr. Hall is working with Mr. Hume, Director of Facilities and Services to see about reducing the amount of time the air handling units are on in the building. There was some question about whether or not this program would be introduced in other schools in the district. Ms. Edwards noted that Terasen Gas had asked that the Whistler Schools be involved in the program but District staff will be looking at introduction of this or similar programs in other areas of the district if it is desired.

**4. BUSINESS ARISING**

A. From April 12, 2006

- i) Board Workday – District staff have not yet touched bases with the BCSTA about getting a facilitator for a Board Work day. Dave Walden advised that he and the Vice-Chair had discussed with the Secretary-Treasurer and Superintendent about possible format of the day and the format proposed is that each Trustee be given a period of time to speak about what their vision and objectives are for the district and that the facilitator work with us to pull together some common strands and that these be used to build upon the develop the annual Board Priorities for 2006/07.

Facilitator for work day

**5. PRESENTATIONS & DELEGATIONS**

A. International Education – Enrolment Update

Superintendent Erickson provided a chart indicating the number of students in both elementary and secondary and the countries they have come from.

- Korea has 127 students enrolled out of the total 208 students enrolled in our District.
- He noted that our German student enrolment is the second largest in BC.
- We have basically set a cap on the elementary student enrollments.
- It was noted that this report only includes fee paying international students. For example, Rotary exchange students would not be included in these numbers.

**6. REPORTS OF COMMITTEES**

- A. Finance Committee Meeting held April 19, 2006 Information only
- B. Finance Committee Meeting held April 26, 2006 Information only
- C. Policy Committee Meeting held April 26, 2006 Information only

**7. TRUSTEE ITEMS**

A. **Action Items** Nil

B. **Information Items**

- i) BCSTA Update - Dave Walden
- The conference was excellent; speakers were very informative.
  - Some School Districts are having a very difficult time attracting and retaining qualified teachers and support staff.
  - The meeting with the Minister of Education went well.

ii) South Coast Branch – Update

Dave Walden indicated that he is now President of the South Coast Branch. The Branch met at the BCSTA AGM and discussed getting together in the last week in October with each of the school districts taking part by leading discussion on different topics. Powell River will lead a discussion on trades programs, Sunshine Coast on site based management, and School District 48 on student leadership and the Olympics.

Prepare for discussion at SCB meeting

Dave Walden also noted that he has asked the BCSTA about having an AGM meeting in Howe Sound School District and she will consider that, although locations have

- iii) already been committed for the next couple of years.  
Trustee Reports  
 Andrea Beaubien reported that a couple of weeks ago she attended a consultation meeting with respect to the highway improvements proposed for Squamish. The highway will be widened by one lane on each side through Squamish, and plans will be available to look at. Mamquam School has been represented at the meetings as they are looking at the possibility of needing to provide an additional buffer when the new highway goes through.

Andrée Janyk reported that she attended a 2020 Planning Meeting in Whistler.

8. **GENERAL**

A **Action Items**

i) **School Fees**

A summary of school fees for 2006/07 was presented to the Board for review. Trustees asked for clarification of why different schools have different amounts. Superintendent Erickson advised that it depends on the choices. For example, in a Foods course, it depends on the type of foods they cook and this could impact on the cost of the course.

JANYK/FENTON: **“THAT the School Fees and Deposits for 2006/07 be approved as presented.**

Advise Principals

CARRIED

ii) **Board Authority/Authorized courses**

Lawrence Tarasoff advised that the School District website will contain more details for the course content. He noted that as people think of new ideas for courses they can develop course curricula and bring them to the board for approval as Board Authority/Authorizes Courses.

PRICE/MILNER

**“That the following Board/Authority Authorized Courses be approved:**

**Musical Theatre Production 10 & 12**

**Psychology 11 & 12**

**Transportation, Power & Energy 11**

**Career Exploration 10**

**ESL 10, 11 & 12**

**ESL Learning Strategies – English 10**

**First Nations History, Art & Culture 10**

**Woodcarving 11 & 12**

Send to Ministry Advise Principals

CARRIED

iii) **School Community Connections Program Application**

Mrs. Edwards advised that School District staff have met with District of Squamish staff and the community project identified for application for School Community Connections is the funding of the upgrade of the field between Howe Sound Secondary and Squamish Elementary Schools. The first phase of planning funds of \$5,000 has been approved and the next step is an application for the second phase of funding which is \$40,000 to cover the planning, technical design and so on. The District of Squamish has approved the project application and this motion is intended to ensure there is Board approval prior to sending in the application

JANYK//FENTON

**“THAT the Board approve the application for School Community Connection funding as presented and accept the terms and conditions of the School community Connections Program as set out in Schedule B.”**

Continue project

CARRIED

iii) **Lions Club Event**

PRICE/VERNON-JARVIS

**“THAT the Board approve the School District to absorb the rental fee in their district budget for the Lions Club use of Pemberton Secondary School facilities on June 10, 2006 for a celebration of 150 years of service, and further**

Letter

that the Lions Club is responsible for all hard costs (custodial, etc.).”

CARRIED

**B Information Items**

- i) **Receipts & Disbursements**  
JANYK/VERNON-JARVIS

“THAT the Statements of Receipts and Disbursements for January, February and March 2006 be received”

CARRIED

9. **BYLAWS AND POLICIES** Nil

10. **ITEMS TO BE BROUGHT OUT OF IN CAMERA** Nil

11. **QUESTIONS OF CLARIFICATION FROM THE PUBLIC**

12. **ADJOURNMENT**

PRICE/FENTON

“THAT the meeting be adjourned.”

The meeting adjourned at 7:56 PM

\_\_\_\_\_  
Chairperson

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Secretary-Treasurer