

School District No. 48 (Howe Sound)

Minutes of a Board Meeting No. 770, held Wednesday, August 29, 2007 at the School Board Office. The meeting was called to order at 3:50 pm.

Present: Dave Walden, Chairperson
Rick Price, Vice-Chairperson
Lyle Fenton, Trustee
Andrée Janyk, Trustee
Mike Milner, Trustee
Chris Vernon-Jarvis, Trustee
Rick Erickson, Superintendent of Schools
Nancy Edwards, Secretary-Treasurer
Myrna MacRae, Executive Assistant

1 **AGENDA**

“THAT the agenda of this meeting be approved.”

CARRIED

2. **MINUTES**

A.

“THAT the minutes of Board Meeting No. 769 held Wednesday, June 27th 2007 be adopted.”

CARRIED

3. **ANNOUNCEMENTS**

A. **CHAIRPERSON’S REMARKS:**

- Schedule of Regular Board Meetings and School Visits – A special Board Meeting will be held on September 26th at 9:30 am
- BCSTA South Coast Branch – A suitable date has not yet been arranged for a fall meeting of the South Coast Branch of the BCSTA.

Post on
Website

B. **SUPERINTENDENT’S REMARKS**

- Preparations are well underway for school start up.

C. **SECRETARY-TREASURER’S REMARKS**

- The Paradise Valley Centre for Change proposal was provided as information only
- Hunter Park - Nancy Edwards has been advised that several service groups may be contributing funds to install washrooms at Hunter Park, which is adjacent to Valleycliffe Elementary School.

4. **RECEIVING DELEGATIONS/PRESENTATIONS**

5. **BUSINESS ARISING**

6. **REPORTS OF COMMITTEES**

A. **Policy Committee**

1. Minutes of July 10

“THAT the minutes of the Policy Committee Meeting held on July 10th 2007 be adopted.”

CARRIED

Business Arising from the Minutes:

- a. Policy and Regulation 401.4 – Mandatory Retirement
“THAT Policy and Regulation 401.4 – Mandatory Retirement be repealed.”

Advise of
change

CARRIED

2) Minutes of August 24

“THAT the minutes of the Policy Committee Meeting held on August 24th 2007 be adopted.”

CARRIED

Business Arising from the Minutes:

- a) **“THAT the following policies, regulations and administrative procedures be deferred to the September Board Meeting:**
- **Policy 1001.1 Vision, Mission, Core Values**
 - **Policy, Regulation and Administrative Procedure 602.10 – International Education**
 - **Policy, Regulation and Administrative Procedure 401.3 Criminal Record Check.”**

Sept.
Agenda

CARRIED

b) Policy and Regulation 905.1 School Closure

“THAT Policy and Regulation 905.1 – School Closure be given first and second reading as amended and be approved to proceed through the District Policy Impact Process.”

Policy
Impact
Process

CARRIED

Rick Price left the meeting.

c) Policy, Regulation and Administrative Procedure 1004.1 – Use of School Facilities, Buildings and Grounds

“THAT Policy, Regulation and Administrative Procedure 1004.1 – Use of School Facilities, Buildings and Grounds be given first and second reading as amended and be approved to proceed through the District Policy Impact Process.”

Policy
Impact
Process

CARRIED

B. Finance Committee

1) Minutes of June 27th

“THAT the minutes of the Finance Committee Meeting held on June 27th 2007 be received.”

CARRIED

Recommendations arising from the Minutes:

a) BCeSIS Funds for Computers

“THAT the Board authorize the purchase of 41 computers from the funds available from the BCeSIS surplus carry forward and further that this is a one time only approval.”

CARRIED

2) Minutes of August 23rd

“THAT the minutes of the Finance Committee Meeting held on August 23rd 2007 be adopted.”

CARRIED

7. **TRUSTEES ITEMS**

A Trustee Reports – Nothing to report

8. **GENERAL**

A. ACTION ITEMS

1) Beverage Contracts

“THAT the Board receive the August 23rd 2007 Beverage Contract Report prepared by Amy Shoup.”

Advise
Schools

CARRIED

2) School District Name Change – Rationale

“THAT the School District name change rationale letter be distributed to partner groups in a manner similar to the policy impact process, with a six week response period.”

Distribute
BF Oct

CARRIED

3) Whistler Sustainability Speaker Series – Use of School Busses for Stephen Lewis Presentation October 19, 2007 at Whistler Secondary

“THAT the request from the Whistler Sustainability Speaker Series for the use of school busses on October 19th 2007 be denied, and further that the group be advised of the reasons for the denial of the request.”

Letter

CARRIED

As custodial staff will be attending Professional Development activities on October 19th, the District is unable to change their shift to accommodate the clean up after the Stephen Lewis presentation.

Letter

4) Borrowing Resolution – Bank of Nova Scotia

1. “THAT the Secretary-Treasurer is hereby authorized to borrow on behalf of School District No. 48 (Howe Sound) (the “Corporation”) from the BANK OF NOVA SCOTIA (THE “Bank”) from time to time by way of an Agreement re: Operating Credit Line and a Corporate Visa Agreement a sum or sums not exceeding at any one time one million and fifteen thousand dollars (\$1,015,000) to meet current expenditures of the Corporation.

Sign

2. That the Secretary-Treasurer is hereby authorized to sign on behalf of the Corporation an Agreement re: Operating Credit Line and a Corporate Visa Agreement.

3. That the Secretary-Treasurer is hereby authorized and directed to furnish as the Bank may from time to time request, a statement showing the nature and amount of the estimated revenues of the Corporation as set forth in the estimates adopted for the next preceding year and also showing the total of any amounts borrowed in the current year and in any preceding year that have not been repaid.
4. That the Secretary-Treasurer is hereby authorized and directed to apply in payment of all sums borrowed from the Bank, with interest thereon, all of the moneys hereafter collected or received on account or realized in respect of the taxes levied for the current year and for any preceding years and all of the moneys collected or received from any source.”

CARRIED

B. INFORMATION ITEMS

1) District Organizational Chart

The revised District Organizational Chart (part of Regulation 301.1 Senior Management and District Organization) was provided for the Board’s information.

2) French Immersion in Pemberton

The Board received the letters from the Village of Pemberton and MLA Joan McIntyre regarding French Immersion at Signal Hill. The message will be conveyed to the Village of Pemberton and Joan McIntyre that the Board or individual Trustees are always available to meet or answer questions on School District matters.

9. **BYLAWS** - Nil

10. **ITEMS TO BE BROUGHT OUT OF IN CAMERA** - Nil

11. **QUESTIONS OF CLARIFICATION FROM THE PUBLIC** Nil

12. **ADJOURNMENT**

“THAT the meeting be adjourned.”

CARRIED

The meeting adjourned at 4:20 pm

Chairperson

Secretary-Treasurer