

SCHOOL DISTRICT NO. 48 (HOWE SOUND)

ADMINISTRATIVE PROCEDURES SERIES 600 - EDUCATIONAL PROGRAM

AP 604 INSTRUCTIONAL RESOURCES & SUPPORT

AP 604.3 Acceptable use of computer systems

NAME OF CHILD: _____

In accordance with the Freedom of Information and Protection of Privacy Act, School District No. 48 (Howe Sound) requires consent to use personal information for purposes unrelated to educational programs.

1. There are occasions when our school would like to have contact with parents to consult them directly about school issues or meetings, or to plan school related activities. To contact you for these purposes, we need consent for the disclosure of your name, home address, phone number and email address to school district personnel, Parent Advisory Councils or others responsible for organizing these types of activities. Your personal information will not be disclosed to anyone for business or commercial purposes.

Yes - I give consent for release of my information for purposes consistent with the above.

No - I do not permit the release of my information for purposes consistent with the above.

Signature: _____ **Date:** (mm/dd/yy) ____ / ____ / ____

2. It is a tradition in our school district to allow district staff and the media to photograph individual students and groups of students to commemorate events and to promote various educational, sports and cultural events taking place in the district. While photographs add to the community life of our school, they are not required for educational purposes. As such, consent for the release of your child's name, photograph and comments is required. Students' names photographs and comments may be published in the school yearbook, newsletter or web page, and on occasion, in the school district calendar, annual report, or in the news media.

Yes - I give consent to publish the name, photograph and comments of my child for purposes consistent with the above.

No - I do not permit the publication of my child's information for purposes consistent with the above.

Signature: _____ **Date:** (mm/dd/yy) ____ / ____ / ____

3. School District 48 provides Internet access for educational purposes only. It is impossible for School District 48 to prevent access to materials that may be controversial. All parents of students under age 18 must provide permission for their child to access the Internet

Yes - I give permission for my child to access the Internet and I will not hold School District 48 responsible for information or materials that my child may acquire on the Internet.

No - I do not give permission for my child to access the Internet

Signature: _____ **Date:** (mm/dd/yy) ____ / ____ / ____

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School District 48 Acceptable Use Agreement:

All users must read, understand and agree to these rules before using the computers in SD48

- All use of School District 48 computers must be in support of education and consistent with the goals and expectations of your school. All online behavior is expected to meet the same standards of behavior as are expected of you at other times in the school.
- Students require a teacher's permission to use the system.
- Users may not use School District 48 facilities for any commercial purposes.
- Creating, viewing or providing any materials that are obscene, pornographic, threatening or discriminatory is prohibited
- Use of the system to forge any document or communications is prohibited.
- Attempting to obscure the origin of any message, transmission of file is prohibited.
- Using another user's account or allowing someone else to use your account is prohibited. You are responsible for your account.
- Installing software or connecting any device including wireless devices to the computer system is prohibited.
- Attempts to bypass, defeat, reconfigure or overcome any security feature, content filter or other limitation of the computer system is prohibited.
- Taking any action that harasses other users, prevents access to the system or attempts to investigate, infiltrate or damage any computer or service is prohibited.
- Creating, posting, transmitting or making available any information about another person or legal entity without permission is prohibited.
- Students may not attempt to access the system from anywhere other than a computer within the school that has been designated for student use.
- Use of the system to view video, listen to audio, play games or download files must be pre-approved by your principal.
- Users may not use School District 48 facilities to enter into any financial or personal obligations outside of those required by the school and pre-approved by your principal.
- Use of email, instant messaging, chat or file sharing software must be pre-approved by your principal.
- Persons who damage school property will be expected to pay for the damage.
- School District 48 will not be responsible for any loss of data, assignments, documents, records, or other property resulting from any failures of the computer system.
- If you observe or find evidence of any act that violates this agreement as it pertains to another user, you must report it to a teacher. Failure to do so may result in disciplinary action against yourself.
- Your use of the system is not private. Your files may be inspected at any time. Your communications may be monitored and recorded at any time.

By my use of the computers in SD48 I indicate that I have read and understood the above agreement. I acknowledge that use of computers in my school is a privilege and I understand that if I violate this agreement my privilege to use the computers may be revoked and that disciplinary action may be taken against me.

***** (Following section is for schools that want to use this as a signed agreement) *****

NAME OF STUDENT: _____

Signature: _____ Date: (mm/dd/yy) _____ / _____ / _____

Signed in the presence of: _____
(Must be the school principal or an authorized teacher)