

# SCHOOL DISTRICT NO. 48 (Sea to Sky)

## POLICY SERIES 1000 – SCHOOL-COMMUNITY RELATIONS

### 1004 COMMUNITY ACTIVITIES R1004.2 Use of Alcohol in School Facilities, Buildings and Grounds

#### School District Alcohol Policy

##### Regulations

- a) Supervising custodians must report an infraction of this policy to management staff as soon as possible within 24 hours of the occurrence, or by the start of the next working day, and complete an incident report form.
- b) Supervising custodians may report any infraction of this policy to the RCMP whenever they believe such action is warranted.
- c) When the renter, despite requests, does not correct infractions where in the opinion of the custodian, people or facilities are at risk, the custodian will contact the Maintenance Supervisor who must close down the event. The RCMP may also close down the event at their discretion.
- d) When participants are found to be drinking alcohol in restricted areas, the staff member will request that the illegal drinking cease. If the illegal drinking continues, the RCMP must be called.
- e) All reported infractions must be reviewed by appropriate management staff.
- f) In the event of an infraction, the Director of Facilities and Services will send a registered letter describing the problem to the renter, informing the renter that their rental privileges for the next scheduled rental or event has/will be revoked, suspended, or are under review based on the severity of the infractions.
- g) Future rental privileges to penalized groups will depend on their cooperation and plan to assure the staff that they will follow all policy regulations at future functions.
- h) When a renter contravenes the regulations a second time following a warning, the renter and sponsoring group will not be allowed to rent school district facilities until they have met with the Board of Education and the Board has determined they are eligible to rent School District facilities again.
- i) Should a renter contravene the Alcohol Policy a third time, they will be permanently barred from renting school district facilities.