

SCHOOL DISTRICT NO. 48 (SEA TO SKY)

REGULATION SERIES 400 - STAFF PERSONNEL

R 405 EMPLOYMENT CONDITIONS R 405.1 District Occupational Health and Safety Committee

This Regulation provides specific direction on the implementation and operation of the District Occupational Health and Safety Committee.

1. District Occupational Health and Safety Committee and the Site safety Committees and the health and safety program will be established in accordance with the Workers' Compensation Board of B. C. Occupational Health and Safety Regulation Core Requirements effective April 15, 1998. The composition of the committees and program will be specified in the School District No. 48 (Howe Sound) Occupational Health & Safety Program manual.
2. Activities and functions associated with the health and safety program include but are not limited to the following:
 - 2.1 Written Standards:
to include written information on hazards common to the school district work environment, work procedures for high hazard work, etc.
 - 2.2 Training of Employees:
to include general induction training in health and safety concerns and specific training in high hazard work activity, etc., annual training for all members of the health and safety committees and W. H. M. I. S. training for all employees working with or in proximity to controlled products.
 - 2.3 Supervision of Employees:
to include evaluation of work practices used to accomplish hazardous work and also adequate direction of workers in the safe performance of their duties.
 - 2.4 Regular Inspection of Work Premises:
to include the regular inspection of work site premises and work conditions.
 - 2.5 Hazardous Materials:
to include the proper labelling of all potentially hazardous materials, the availability of Material Safety Data Sheets and the removal of unneeded materials and appropriate training and education.

**R 405.1 District Occupational Health
and Safety Committee (cont'd.)**

- 2.6 Monitoring of Workplace Exposures:
to include measurement of exposures to chemical agents such as asbestos dust and physical agents such as noise.

- 2.7 Health Monitoring:
to include hearing tests for employees routinely exposed to high noise levels.

- 2.8 First Aid Services:
to include the provision of services, supplies and equipment.

- 2.9 Investigation of Injuries and Diseases:
to include an investigation into the causes of all incidents resulting in injury requiring medical treatment and those incidents that did not involve injury but had the potential for causing serious injury.

- 2.10 Occupational Health and Safety Committees:
to include regular meetings of site staff to discuss and resolve health and safety concerns.

- 2.11 Records and Statistics:
to include the maintenance of accident statistics, first aid records, investigation reports, Material Safety Data Sheets, site inspection reports and related work and purchase requisitions, safety meeting minutes, hearing test records, induction forms, training records, personal protective equipment issues records, etc.

- 2.12 Ongoing Evaluation of the Program:
to include a written evaluation of progress achieved in implementing the program.