

**School District No. 48 (Howe Sound)**

Minutes of Special Board Meeting No. 792 held Wednesday, August 27<sup>th</sup> 2008 at the School Board Office. The meeting was called to order at 10:08 am.

Present: Dave Walden, Chairperson  
Rick Price, Vice-Chairperson  
Andrea Beaubien, Trustee  
Lyle Fenton, Trustee  
Andrée Janyk, Trustee  
Mike Milner, Trustee  
Chris Vernon-Jarvis, Trustee (arrived at 10:45 am)  
Rick Erickson, Superintendent of Schools (arrived at 10:20 am)  
Nancy Edwards, Secretary-Treasurer  
Trish Farina, Executive Assistant

1. **AGENDA**

**“THAT the agenda of this meeting be approved.”  
CARRIED**

2. **MINUTES**

A. **“THAT the minutes of Board Meeting No. 788 held Wednesday, June 11<sup>th</sup> 2008 be adopted.”  
CARRIED**

B. **“THAT the minutes of Board Meeting No. 789 held Thursday, June 26<sup>th</sup> 2008 be adopted.”  
CARRIED**

C. **“THAT the minutes of Board Meeting No. 790 held Wednesday, July 16<sup>th</sup> 2008 be adopted.”  
CARRIED**

D. **“THAT the minutes of Board Meeting No. 791 held Wednesday, August 20<sup>th</sup> 2008 be adopted.”  
CARRIED**

3. **ANNOUNCEMENTS**

A. **CHAIRPERSON’S REMARKS:**

- Chairperson Walden announced that Rick Erickson, Superintendent of Schools would be joining the meeting shortly. Rick Erickson is attending a meeting at Howe Sound Secondary to welcome the new RCMP Liaison Officer.

B. **SUPERINTENDENT’S REMARKS**

- Schedule of Meetings 2008/09  
(amended draft version provided as a handout)

**“THAT the schedule be amended to include a meeting with all Education Partners on either September 10 or October 8 and all Coordinators on November 12.”  
DEFEATED**

Circulate amended Meeting Schedule

**“THAT the amended draft version provided as a hand out be approved. CARRIED**

- RCMP Liaison Officer  
The RCMP Liaison Officer at Howe Sound Secondary will be Constable Crystal Shostak.

C. **SECRETARY-TREASURER’S REMARKS**

Nil.

4. **BUSINESS ARISING**

From June 11<sup>th</sup> Meeting

- A. Request to Ride School Bus from Spring Creek to Myrtle Philip Community School

On June 11<sup>th</sup>, The Board of Education heard Mr. John Morrow’s presentation regarding after school bus transportation for students from Spring Creek Elementary School to attend the “Kids on the Go” after school day care program. The students are currently being transported in 15 passenger vans operated by the Resort Municipality of Whistler. Parents are requesting that students be permitted to board the regular after school bus at Spring Creek Community School and be let off the bus at Nesters Road near Myrtle Philip Community School.

Rick Hume and Nancy Edwards reviewed the request taking into consideration capacity on the bus, affect on remainder of route, safety of students, liability of the District and costs.

Capacity –

Reviewed last year’s information and if student numbers on this route are the same, then there would be room for 23 students on the bus.

Timing –

Wait time for Whistler Secondary School students would be 15 minutes after school finishes; an increased wait of approximately 10 minutes.

Safety/Liability -

Would be a safe stop for the bus; connecting with the Kids on the Go supervisor could be an issue if for some reason the bus reaches the appointed stop and the supervisors are not there.

Costs –

Extra administrative time at the District and School level; additional stop for bus at Nesters Road was not an authorized bus stop; contract with Resort Municipality of Whistler would need to be drawn up by the Board’s legal counsel. There would need to be a contingency plan put in place in case of an emergency (ie. Where do we take students if RMOW supervisor is not at the drop off?) and a monthly fee established.

**“THAT the School District advise the Resort Municipality of Whistler that the School District is prepared to enter into an agreement for the school year 2008- 2009 to transport students from Spring Creek Community School to “Kids**

**on the Go” after school care program at Myrtle Philip Community School subject to the following:**

- **the arrangement be for the 2008/09 school year with the expectation that alternate arrangements will be made for future years**
  - **the Resort Municipality of Whistler will have a supervisor take responsibility for the children at Spring Creek School and ride with them on the school bus to a bus stop at Nesters**
  - **the school bus has capacity for the students**
  - **parents of children in the program provide written consent**
  - **the Resort Municipality of Whistler pays \$25/month, per child for transportation.**
- CARRIED**

Advise  
RMOW and  
School

Draft  
Agreement

5. **ACTION ITEMS**

A. Rental Fee Waivers

The Board discussed the possible criteria/ merit of applications.

**“THAT the matter of grants in aid be tabled to a Policy Committee meeting on September 3, then recommended criteria be presented to the Board at the September 10 Regular Board Meeting with a final decision on approved grants in lieu made by the Board at a meeting on September 17.”**

**CARRIED**

Policy  
Comm.  
Meeting  
Sept.3  
Present to  
Board  
Sept.10/08  
Final  
Decision  
Sept.17

B. Letters Regarding Cessation of School Bus Service in Pemberton

The Board discussed the two letters received regarding the bus service cut in Pemberton. Staff we asked to respond to Sheryl Frankland and Tanya McNary’s letters including the following points:

- The School District is presently spending more on bussing than the funding received from the Ministry of Education.
- Suggest parents meet with the Village of Pemberton/SLRD regarding safe walk route for students.
- Parents can apply for their children to be considered for “courtesy rider status” after we know our capacity on the bus.
- Once we know capacity, and if there is room on the bus the students would be required to walk to Kiora Court to board the school bus.

Respond to  
letters re  
bus service  
cessation

Rick Hume left meeting at 11:05 a.m.

6. **INFORMATION ITEMS**

A. BCSTA Update – D. Walden

The call has gone out from the BCSTA for motions to be submitted.

- B. Trustee Reports  
Chairperson Walden spoke at the conclusion of the Shimizu International program (sister school) at Squamish Elementary. Tim Ross was the District leader of this program.
- C. Village of Pemberton Bursary  
Information item to be passed on the Pemberton Secondary School.

Advise PSS  
Principal

7. **COMMITTEES**

- A. Policy Committee Minutes of June 16, 2008

**“That the Minutes of the Policy Committee Meeting held June 16<sup>th</sup> 2008 be received.”**

**CARRIED**

- B. Policy Committee Minutes of June 23, 2008

**“That the Minutes of the Policy Committee Meeting held June 23<sup>rd</sup> 2008 be received.”**

**CARRIED**

- C. Policy Committee Minutes of July 21, 2008

**“That the Minutes of the Policy Committee Meeting held July 21<sup>st</sup> 2008 be received.”**

**CARRIED**

- D. Recommendations from Policy Committee Meetings:

- 1) AP 302.1.3 Administrative Assistants, 302.1.4 Teacher-In-Charge, and AP302.1.6 Subject Coordinators

**“THAT Administrative Procedure 302.1.3 Administrative Assistants, 302.1.4 Teacher-In-Charge, and AP302.1.6 Subject Coordinators be deleted.”**

**CARRIED**

Circulate  
Advice

- 2) 904.5 CMOS

**“THAT Policy, Regulation & Administrative Procedure 904.5 Coast Mountain Outdoor School be repealed.”**

**CARRIED**

Circulate  
Advice

- 3) Coast Mountain Outdoor School

**“THAT all Coast Mountain Outdoor School rentals be brought to the Board for authorization.”**

**CARRIED**

Advise  
Myron and  
Rick Hume

- 4) Policy 205.6 Trustee Recognition

**“THAT Policy 205.6 be amended by adding 12**

- and 18 years in section 1.1 for Trustee Recognition.”**
- CARRIED**
- Circulate Amended policy Incl. June Retirement events Circulate Advice
- 5) 602.6 Distance Technology Program  
**“THAT Policy 602.6 Distance Technology Programs be repealed.”** **CARRIED**
- 6) 803.2 Employee Computer Purchase  
**“THAT Policy & Regulation 803.2 Employee Computer Purchase be repealed.”** **CARRIED**
- Circulate Advice
- 7) 502.1 District Code of Conduct  
**“THAT the Board give first and second reading to the new Policy 502.1 District Code of Conduct and this policy be sent through the Policy Impact Process.”**
- CARRIED**
- 8) 502.2 School Code of Conduct  
**“THAT the Board give first and second reading to the new Policy, Regulation and Administrative Procedure 502.2 School Code of Conduct and this policy and regulation be sent through the Policy Impact Process.”**
- CARRIED**
- 9) 701.1 Student Transportation  
**“THAT the Board adopt Policy and Regulation 701.1 Transportation of Students as amended.”** **CARRIED**
- Circulate Amended Policy
- 10) R504.10 Schools: Healthy Living  
**“THAT the Board give first and second reading to the new Regulation 504.10 Schools: Healthy Living, and that this regulation be sent through the Policy Impact Process.”** **CARRIED**
- Policy Impact Process
- 11) R504.11 Schools: Healthy Living: Physical Activity  
**“THAT the Board give first and second reading to the new Regulation 504.11 Schools: Healthy Living Physical Activity, and that this regulation be sent through the Policy Impact Process.”**
- DEFEATED**
- “THAT the Board refer this policy back to the Policy Committee.”** **CARRIED**
- Policy Committee Agenda-Sept 17

12) 504.12 Schools: Healthy Living: Nutrition – Policy & Regulation  
**“THAT the Board give first and second reading to the new Policy and Regulation 504.12 Schools: Healthy Living Nutrition, and that this policy and regulation be sent through the Policy Impact Process.”**  
**CARRIED**

Policy  
Impact  
Process

13) AP1004.1 Community Use of School Facilities  
**“THAT the amended AP 1004.1 Community Use of School Facilities rate schedule be approved by the Board to be effective September 1, 2008.”**  
**CARRIED**

Circulate  
amended  
policy

14) 1004.2 Use of Alcohol in School Facilities, Buildings and Grounds  
**“THAT Policy & Regulation 1004.2 Use of Alcohol in School Facilities, Buildings and Grounds, be given 1<sup>st</sup> and 2<sup>nd</sup> reading by the Board and proceed through the policy impact process.”**  
**CARRIED**

Policy  
Impact  
Process

15) AP701.3 Volunteer Drivers  
**“THAT AP701.3 Volunteer Drivers be received.”**  
**CARRIED**

Circulate  
Amended  
A/P

16) Policy 1004.3 Community Use of School Busses  
**“THAT the Policy Committee proceed with development of a Community Use of School Busses policy.”**  
**CARRIED**

Prepare  
Draft policy  
&  
Regulation

8. **BYLAWS**

i) 500.2 Student Appeals Procedure Bylaw  
**THAT the Board gives third and final reading to adopt Bylaw 500.2 Student Appeals Procedure.”**  
**CARRIED**

Circulate  
amended  
Bylaw

ii) School District No. 48 (Howe Sound) Capital Project Bylaw No. 115045 (Myrtle Philip Community School Seismic Upgrade)  
**THAT the Board members unanimously agree to waive the requirement that first, second and third reading of School District No. 48 (Howe Sound) Capital Project Bylaw No. 115045 be given on different days.”**

**CARRIED**

**“THAT School District No. 48 (Howe Sound) Capital Project Bylaw No. 115045 be given first, second, third and final reading as follows:**

**A BYLAW by the Board of Education of School District No. 48 (Howe Sound) (hereinafter called the "Board") to adopt a Capital Project.**

**WHEREAS in accordance with provisions of the School Act the Minister of Education (hereinafter called the "Minister") has approved a capital plan of the Board.**

**NOW THEREFORE the Board agrees to the following:**

**(a) upon approval to proceed, commence the Project and proceed diligently and use its best efforts to complete the project substantially in accordance with the Project Agreement (where required);**

**(b) observe and comply with any rule, policy or regulation of the Minister as may be applicable to the Board or the Project; and,**

**(c) maintain proper books of account, and other information and documents with respect to the affairs of the Project, as may be prescribed by the Minister.**

**NOW THEREFORE the Board enacts as follows:**

**1. The capital project of the Board approved by the Minister and specifying a maximum expenditure of \$2,401,701 for Project No. 115045 is hereby adopted.**

**2. This Bylaw may be cited as “School District No. 48 (Howe Sound) Capital Project Bylaw No. 115045”.**

**CARRIED**

9. **ITEMS BROUGHT OUT OF IN CAMERA**  
Nil

10. **QUESTIONS OF CLARIFICATION FROM THE PUBLIC**  
Nil

11. **ADJOURNMENT**

**“THAT the meeting be adjourned.” CARRIED**

The meeting adjourned at 11:50 pm.

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Chairperson

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Secretary-Treasurer